

DRAFT

**EXAMINING BOARD OF SOCIAL WORKERS, MARRIAGE AND FAMILY THERAPISTS
AND PROFESSIONAL COUNSELORS**

**MARRIAGE AND FAMILY THERAPY SECTION
REGULAR MEETING**

May 21, 2003

MEMBERS PRESENT: Peter Fabian, Lynn Gauger, Linda Schwallie, and
Anne Marie Rathburn

MEMBER EXCUSED: None

STAFF PRESENT: Kimberly Nania, Bureau Director; John Schweitzer, Legal
Counsel; Gina York, Program Assistant; and other Department
staff

GUEST: None

CALL TO ORDER

Chair Linda Schwallie called the meeting to order at 9:08 a.m. A quorum of four members was present.

APPROVAL OF AGENDA

Additions to the Agenda:

- Combine Item D. with C. Statutory Requests
- Split Item E. make Item E. Application Review and E1. Clock hours vs. credit hours.
- Split Item L. make Item L. AMFTRB Exam Issues: Shortage of Questions and L1. Discussion regarding FTTI
- Item N. Change first word to “ Interpretation”
- Under Other Section Business: Add Discussion of Handling Future Section Meetings

MOTION: Peter Fabian moved, seconded by Lynn Gauger, to approve the agenda as amended. Motion carried.

Amendments to the Minutes:

- Page 6, Under Review of CE Approval Process: Last sentence should come after the first sentence in the paragraph. The second sentence should be clock hours verses credit hours. The third sentence should be deleted.

MOTION: Lynn Gauger moved, seconded by Peter Fabian, to approve the minutes as amended. Motion carried.

ADMINISTRATIVE REPORT

Kimberly Nania, Director of Bureau of Health Professions, informed the Section that a fee study was done by Grant Thornton with results indicating a fee increase for most professions. The request for fee increases came before the Joint Finance Committee on 5/20/03 and the request was defeated. Therefore, all fees will remain the same. Also due to budget cuts the Department lost ten positions.

Dr. Nania shared with the Section a memo on criteria for Agendas and Addendums to assist members and clarify the process.

PRESENTATION OF PROPOSED STIPULATIONS

Jack Zwieg presented one stipulation regarding Carla C. Jensen, MFT.

PRESENTATION OF PROPOSED STIPULATIONS AFTER THE MAILING OF THE AGENDA

None.

SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES

John Schweitzer, Legal Counsel reviewed the item from the Social Work Section to give regulatory authority to the MFTPCSW Joint Board over E-therapy. Mr. Schweitzer shared that the Psychology Board had also expressed an interest in this topic and will be included as one of the co-authors.

STATUTORY REQUESTS UPDATE

John Schweitzer, Legal Counsel provided the Section with a copy of a letter dated April 22, 2003 which was sent to Mark Kunkel, Senior Legislative Attorney in the Legislative Reference Bureau regarding LRB-2335/1 language.

STATUS OF SCOPE STATEMENT FOR PROPOSED RULE CHANGES

John Schweitzer, Legal Counsel presented a Scope Statement regarding proposed rule changes for temporary licensure to the Section. The Section took the following action:

MOTION: Lynn Gauger moved, seconded by Peter Fabian, to accept the Scope Statement with changes as indicated to John Schweitzer, Legal counsel, who will make the necessary revisions. Motion carried unanimously.

AAMFT DEFINITION OF CORE COMPETENCIES

Linda Schwallie reported about her membership on an AAMFT steering committee to define core competencies for MFTs entering the profession. Five members were appointed in March of 2003 with an objective to define core competencies for MFTs emphasizing those competencies that differentiate MFTs from PCs or CSWs. A working draft is nearing completion, and when the draft is finalized, it will be forwarded to a task force of 40-50 people for recommendations. Recommendations from the task force will be reviewed by the steering committee and incorporated into a final product which will be presented at the AAMFT Conference in October, 2003, and to the AAMFT Board of Directors at the December, 2003, meeting.

AMFTRB EXAM REPORT

Linda Schwallie reported to the Section she had been involved in an item writing panel of 8 members, 4 new item writers who were teamed with 4 experienced item writers as mentors. Fifteen to twenty new items were to be written by each new item writer and eighteen new items were written by Ms. Schwallie in collaboration with her mentor. This panel was developed in response to a request to write more items in order to be able to offer the exam more often.

The Section discussed concerns they had regarding the level of difficulty of the exam, the pass/fail rate for the exam, and examination preparation materials and courses that do not adequately prepare potential licensees for the exam. Additional concerns cited by Section members included the exam being more clinical based rather than theory based and the appearance of being geared for weeding out individuals rather than a learning experience. Kimberly Nania reported that the pass rate for Wisconsin was 60% and the national pass rates were 72% and 77%. Several questions came up during the Section's discussions such as: 1) what was the body of literature used; 2) what does the exam want to measure; 3) is there a bibliography of reference books and materials 4) how does Wisconsin's pass/fail rate compare with other states. The Section believes the difficulty passing the exam systemically speaks to concerns in the three areas of academic preparation, supervision and the exam itself with further discussion being necessary to determine how our exam takers can be better prepared for successfully passing the exam.

Ms. Schwallie will forward these concerns to AMFTRB and will report AMFTRB feedback.

APPLICATION REVIEW

John Schweitzer reviewed the application process in response to Peter Fabian's question about what triggers the jurisprudence exam. At this point the application process will remain the same for all applicants. Linda Schwallie will write a letter to trainers regarding the application process and to encourage individuals to apply for both the training certificate and licensure at the same time. Ms. Schwallie will also write an article and submit to Regulatory Digest newsletter.

ADJOURN TO CLOSED SESSION

MOTION: Peter Fabian moved, seconded by Anne Marie Rathburn, to adjourn to closed session pursuant to Wisconsin Statutes 19.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed Stipulations, review DOE cases, and, consult with legal counsel. Roll Call Vote: Peter Fabian-yes; Lynn Gauger-yes; Linda Schwallie-yes, Ann Marie Rathburn-yes. Motion carried unanimously.

Open session recessed at 12:15 p.m.

RECONVENE TO OPEN SESSION

MOTION: Lynn Gauger moved, seconded by Peter Fabian, to reconvene to open session. Motion carried.

Open session reconvened at 1:02 p.m.

REQUEST FOR A MEETING RECESS

MOTION: Peter Fabian moved, seconded by Anne Marie Rathburn, to call a recess at 1:02 p.m. and reconvene after the Joint Rules and Joint Board Meeting today. Motion carried unanimously.

RECONVENE MEETING AFTER RECESS

MOTION: Peter Fabian moved, seconded by Lynn Gauger, to call the meeting back to order after the recess and Joint Board meeting at 4:35 p.m. Motion carried unanimously.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED
SESSION, IF VOTING IS APPROPRIATE**

MONITORING

SANDRA HELPSMEET

MOTION: Peter Fabian moved, seconded by Anne Marie Rathburn, to request John Schweitzer, Legal Counsel to respond to Sandra Helpsmeet and request her to present either a proposal for obtaining training and supervised experience or an alternative way of ensuring with an unrestricted license she would not provide services to patients with disassociative disorders. Motion carried unanimously.

STIPULATIONS

CARLA C. JENSEN, MFT

MOTION: Lynn Gauger moved, seconded by Peter Fabian, to adopt the Findings of Fact, Conclusions of Law, Order and Stipulation in the matter of Carla C. Jensen, MFT. Motion carried unanimously.

CASE CLOSINGS

MOTION: Peter Fabian moved, seconded by Lynn Gauger, to close case **02 MFT 012** for prosecutorial discretion with a letter from Jack Zwieg. Linda Schwallie was not available during deliberation and abstained from voting. Motion carried.

**CORRESPONDENCE REGARDING REPASSING THE MFT EXAM
KIMBERLY DIRKES**

The Section requested John Schweitzer, Legal Counsel to respond.

**CORRESPONDENCE REGARDING CLOCK HOURS
VERSES CREDIT HOURS**

The Section discussed with John Schweitzer, Legal Counsel and there will not be any changes to the Administrative Rules at this time.

CORRESPONDENCE REGARDING APPLICATION OF ANNIQUE COHEN-WICHNER

MOTION: Peter Fabian moved, seconded by Lynn Gauger, to grant a training license to Annique Cohen-Wichner. Motion carried unanimously.

CORRESPONDENCE REGARDING CRYSTAL HAWTHORNE

MOTION: Lynn Gauger moved, seconded by Peter Fabian, to accept James F. McGloin, Jr. Ph.D. as Crystal Hawthorne's supervisor. John Schweitzer, Legal counsel, will respond on behalf of the Section. Motion carried unanimously.

CORRESPONDENCE REGARDING AAMFT NATIONAL ALCOHOL SCREENING DAY

Informational.

REGULATORY DIGEST ARTICLES

The Section discussed articles for the next Regulatory Digest. The following are assignments for articles to be submitted by June 9, 2003 to Kimberly Nania.

- ◆ Continuing Education Article – Peter Fabian
- ◆ Application Process Article – Linda Schwallie
- ◆ Temporary License Article – John Schweitzer
(*Special note: after rule is in effect*)

CONSULTING WITH LEGAL COUNSEL

The Section consulted with John Schweitzer, Legal Counsel on all relevant issues.

INFORMATIONAL ITEMS

Noted.

OTHER SECTION BUSINESS

DISCUSSION OF HANDLING FUTURE SECTION BUSINESS

The Section took the following action regarding handling of stipulations and disciplinary complaints:

MOTION: Peter Fabian moved, seconded by Lynn Gauger, that the Section requests in the future for stipulated resolutions and disciplinary complaints that DOE include information regarding licensure, education and experience. Motion carried unanimously.

AGENDA ITEMS FROM MAY 21, 2003 MEETING TO BE CARRIED OVER TO THE NEXT AGENDA

The following are agenda items to be carried over to the September meeting agenda.

- 1.) Continuing education: process for becoming certified providers, when effective with licensure, what counts
- 2.) Discussion of course evaluation template for non MFT degrees
- 3.) Discussion of clock hours versus credit hours for course work
- 4.) Discussion of post masters hours
- 5.) Discussion of alternative supervisor policy
- 6.) Discussion of interruption of full time employment or equivalent language and two year limit
- 7.) Discussion of process for review of jurisprudence exam

ADJOURNMENT

MOTION: Peter Fabian moved, seconded by Anne Marie Rathburn, that the meeting be adjourned. Motion carried unanimously.

The meeting was adjourned at 4:58 p.m.

***NEXT MEETING: September 17, 2003
9:00am – 4:00pm***